

POWER INFORMATION TECHNOLOGY COMPANY



TENDER DOCUMENT
FOR
MAINTENANCE AND REPLACEMENT OF FAULTY PARTS
OF
SAN Storage

TENDER NO. PITC/G-224(51)/12-2020

CONTACTS:

Director General (ISDS)
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ABRIDGMENT

1. Recipient:	CEO (PITC)
2. Venue:	PITC Conference Room, Building # 3, Lower Ground Aiwan-e-Iqbal Complex, Edgerton Road, Lahore
3. Closing Date and Time:	31-12-2020 at 11: 00 AM
4. Opening Date and Time:	31-12-2020 at 11: 30 AM
5. Pre-Bid Meeting	21-12-2020 at 11:00 AM
6. Bid Money:	2% of the total value of quoted cost
7. Type of Tender:	Single Stage One Envelop
8. Cost of Tender Document	Rs.2,000/=
<u>ITEM FOR REPAIR AND MAINTENANCE</u>	
Item With Model:	SAN Storage Model: Dell EqualLogic PS6210E

Sealed quotations are invited from the potential dealing firms for the **Maintenance, Replacement and Support of Parts of SAN Storage** with detail given in “**Bill of Quantity**”.

1. Scope of work.
 1. Maintenance/replacement of faulty parts.
 2. Installation at the site of its operation.
 3. Configuration of equipment for achieving maximum performance.
 4. Quarterly and annual maintenance support charges for the next two years starting after the expiry of warranty period.
2. Mandatory condition.
 1. The firm should have at least five years partner relationship with the manufacturer i-e Dell.
 2. The firm should have experience of at least 5 (five) years offering the same type of services.
 3. To maintain quality of work, the firm should have manufacturer’s certified resources to deliver the scoped services.
3. INSTRUCTIONS TO THE BIDDER
 - 3.1 Rates should be quoted on the FCS basis (Free delivery at Consignee’s Store).
 - 3.2 The bidders are required to submit two copies (one in original & one copy) of the bid
 - 3.3 The bidders shall furnish 2% bid money as a part of their tenders in form of Bank Draft or Bank Guarantee in favour of CEO (PITC), WAPDA House, Lahore, to be enclosed along-with the bid.
 - 3.4 Bidder as a part of his bid shall provide the following depending upon applicability:
 - i. Company profile
 - ii. NTN Certificate
 - iii. GST Certificate
 - iv. On Active Tax Payers List of FBR
 - v. Registration/Incorporation/Business Certificate and number of business years in Pakistan.
 - vi. Minimum three (3) years’ experience along with list of clients to whom the bidder has done or been doing business during last 3 years along with their Names, Addresses and Phone Numbers.
 - vii. A list showing the location of head office along with those of branch offices.
 - viii. A list of technical expertise and qualified maintenance engineers/staff to handle the hardware maintenance task efficiently along with their qualification.
 - ix. Bid Validity period of 90 days.
 - x. Affidavit to the effect that not blacklisted and rendered ineligible for corrupt and fraudulent practices by any Government (Federal, Provincial or Local) or a public-sector organization/Division/Ministry (Annexure-A).

- x. Complete specifications with supporting document, brochures of the offered items. If specifications do not meet the tender requirements; offered material shall not be entertained.
- xi. A certificate describing the guaranteed response time after a hardware failure when the complaint is logged within the warranty period. The maximum expected down time should also be defined and must not be more than 8 hours. In case hardware remains down beyond that duration, the bidder must have the demonstrated capability to replace faulty equipment.
- xii. Credential showing one year of warranty of scope of work performed of hardware / parts with labour. Stickers with starting and ending date of warranty shall be pasted on the machines at the time of delivery.
- xiii. A clear written commitment to the effect that if any component of equipment supplied is damaged during warranty period it shall be replaced with the same or superior compatible component as per warranty.
- xiv. List of consumables/exclusives (where applicable) which are not covered under warranty.
- xv. Proof of original manufacturer or authorization certificate from original manufacturer as importers/distributors/suppliers of Leading Brands.

3.5 Successful bidder shall deposit performance security, as described in rate contract or PO, not exceeding 5 % of the value of the proposed purchase order in shape of bank draft or bank guarantee issued by any scheduled bank, in favour of indenter/consignee. The same shall be released after expiry of warranty period.

3.6 Competent authority reserves the right to accept or reject any offer or a part thereof. The offer received incomplete or not in accordance with the conditions/specifications will not be entertained. Bid offered is likely to be ignored if:-

- i) The tender is unsigned (all pages should be signed).
- ii) It is received after the time and date fixed for its receipt.
- iii) Offer is ambiguous or conditional.
- iv) The offer is unsolicited.
- v) The bid is not accompanied with full earnest money.

3.7 The tenders prepared by the bidders should comprise of the following documents: -

- i) Covering letter.
- ii) Receipt of tender document cost.
- iii) Bid Money.
- iv) Services to be provided in accordance with scope of work.

4. TERMS AND CONDITIONS

- 4.1 The quoted price must be firm, final, inclusive of all taxes, transportation charges etc. And should be in Pak Rupees.
- 4.2 The purchaser is not bound to accept the lowest offer not fulfilling the requisite criteria. The reasons for rejecting the lowest or any offer shall not necessarily be communicated.
- 4.3 Price will remain valid for at least 90 days from the date of opening of quotation.
- 4.4 The supplier shall be liable for liquidated damages @ 2% PM, if he fails to deliver the equipment within delivery period.
- 4.5 Quantities given in Bill of Quantity are based on rough estimate and may increase or decrease up to any extent. Successful bidder shall be bound to supply the required quantity, on the approved rates within the validity of the rates.
- 4.6 Performance report and inspection of paper supplied shall be carried out by the representative in the office of CEO (PITC).

5. SCHEDULE OF SUPPLIES/SERVICES

The delivery of the services and completion of work will be required to be completed within 60 days after the issuance of Purchase order.

6. WARRANTY

Warranty of work done or items repaired/replaced will be one Year from the date of inspection certificate issued.

7. EVALUATION FORMULAS

The bids will be evaluated and compared on lowest unit rate basis. The lowest bidder will be awarded with purchase order.

8. TERMS OF PAYMENT

Payment of the items supplied will be made directly by the DG (IT), MEPCO within thirty days, from the date of receipt of invoice, on production of following documents:

- a) Invoice in triplicate having NTN.
- b) GRN (Goods Receipt Note) issued by the consignee.
- c) Performance / Inspection Report.
- d) Sales Tax Invoice (if not exempted) or attach exemption certificate.
- e) Non-payment certificate.
- f) Performance Security Receipt Certificate.
- g) Warranty Certificate

BILL OF QUANTITY

Sr no.	Item Description	Estimated Qty.	Part No / Model (Where applicable)	Unit Price with All Taxes	Total Amount incl. all applicable Taxes (Rs)
Detail of Items required to be replaced in SAN Storage Model: Dell EqualLogic PS6210E					
1	Hard Disk Drive 600 GB 15K 3.5 SAS 6G	3	RGJW5		
2	Backup Pack PS6210	6	10DXV		
3	Hard Disk Drive 400 GB SSD 2.5 SAS EqualLogic	1	X10NT		
4	Dell EqualLogic Type 15 ISCSI 10G Controller	2	KK95M		
5	Service, Installation & Commissioning				
Total Amount Involved (Rs)					

Note:- The above given items are based on preliminary examination found faulty. The successful bidder will be responsible to provide any other component needed to make the equipment functional. In any such case, the price as accepted from successful bidder will remain fixed

Bidder's Signature: